

Group Equipment Inventory



It starts with Scouts.

Group: _____

Date: _____

Quartermaster: _____

Item	Description ¹	Qty	Labelled ²	Location ³	Condition ⁴
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Notes: 1. Description should include make, model, colour. It might indicate the box or bag colour containing the item and quantity.

2. All items should have a Group identifier, eg Property of, and if more than one, the item #, eg Tent #4.

3. Location could be the address plus room/shelf identifier or address of volunteer storing the item.

4. The same form may be used to routinely update the condition of the inventory.

Item	Description ¹	Qty	Labelled ²	Location ³	Condition ⁴
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37					
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50					